

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
MAY 8, 2013**

The regular meeting of the Board of Water Commissioners was called to order at 4:04 p.m. on May 8, 2013 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Al Radel, Bob Niedzielski and Dennis Croswell. Commissioner McSpirit was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Nate Horowitz, and James Caggiano. Ralph Palen was present to address the Board.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$65,767.87 dated 4/17/13; \$265,266.98 dated 4/24/13; \$26,482.16 dated 5/1/13; and \$153,082.39 dated 5/8/13 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Radel. Motion carried by unanimous vote.

Ralph Palen, of 405 Boulevard, Kingston, NY; presented the Board with a written request to install up to 3 wells on his property due to the inaccessibility of municipal water. A motion was made by Commissioner Croswell and seconded by Commissioner Radel which was carried by unanimous vote stating the following:

Ralph Palen, 405 Boulevard, Kingston, NY; is extended permission to install up to 3 wells for water supply so as to develop property at such location due to the unavailability of water supply to the area. The Kingston Water Department reserves the right to review all plans to assure compliance with appropriate regulations. Mr. Palen was advised that this permission was subject to the rule that should municipal water be supplied to the area, use of wells are to be discontinued upon connection to water supply mains.

The Board discussed the Binnewater Reservoir UV Project. A report from Malcolm Pirnie had been previously disbursed summarizing issues and actions needed to rectify ongoing problems. This was compiled subsequent to a conference call on March 22, 2013 between representatives of KWD, Malcolm Pirnie, UW Marx, and Zeller. A letter was sent out by Superintendent Hansen on April 23<sup>rd</sup> to the general contractor regarding issues to be taken care of and the timeframe in which to accomplish them. A response from UW Marx disputed any responsibility for the project's problems. Superintendent Hansen was directed to arrange a sit down meeting including KWD, Malcolm Pirnie, UW Marx, and Zeller within a week or as soon as possible.

The Board discussed the Cooper Lake Dam Project. James Caggiano and Superintendent Hansen are working on a draft Quality Based RFP for Engineering Design Services. A recommendation of relative weight measuring between qualifications and proposed cost will be presented at the next meeting.

The Board was presented with the results of RFP's for Engineering Office and Design Services for the CSX Crossing Main Replacement. Superintendent Hansen disclosed that she had a relative who was a principal of the firm of Brinnier & Larios, one of the firms responding to the RFP. James Caggiano gave

input on the RFP's which had been presented and recommended the firm of Brinnier & Larios. On a motion by Commissioner Niedzielski and seconded by Commissioner Radel the job was awarded to Brinnier & Larios for a proposed cost not to exceed \$35,874.00.. Motion carried by unanimous vote.

The Board was presented with results of Water Treatment Chemical Bids. On a motion by Commissioner Croswell and seconded by Commissioner Niedzielski the following bids were awarded: Alum by Holland Chemical, Gaseous Chlorine by JCI Jones, Sodium Hypochlorite by Slack Chemical, and Hydrated Lime by Surpass Chemical. Motion carried by unanimous vote. The Board also discussed the issue of a fine from NYSDEC in 2011 for \$5,000 regarding Alum delivery regulations at the PTF. Attorney Cloonan was directed to send a letter to the NYSDEC requesting reimbursement of the fine amount on the grounds of misinterpretation of the specific product being delivered.

The Board was presented with a communication from Vincent D'Aprile, 81 Grandview Ave., requesting waiver of a Late Fee on his Water Bill. The Board rejected the request.

The Board will continue discussion regarding altering the practice of honoring the postmark as timely payment of Water Bills at the next meeting.

Superintendent Hansen will provide a draft policy for Employee Evaluations at the next meeting.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 6:15 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Radel at 6:35 pm. Motions carried by unanimous vote.

The April Superintendent's Report was read and ordered filed on a motion by Commissioner Radel and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Radel and seconded by Commissioner Niedzielski at 6:36 pm. Motion carried by unanimous vote.

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Assistant Secretary

